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CNA Pro Operations & Procedures

As a demonstration of our continued commitment to "ease of doing business" we have developed two new tools related to our automatic renewal quotation process

- An electronic Exposure Update Worksheet and
- A quote letter with an easy to use "Bind Button" feature

Business currently placed with CNA on the Epack policy (which includes D&O, EPL, Fiduciary, Miscellaneous Professional Liability and Media) may qualify for an automatic renewal quotation. Based upon our underwriting guidelines, in some years a renewal quote will be sent automatically, while in other years updated information may be requested before the quote is sent. Either way, you will be notified in the normal timeframe prior to expiration.

Exposure Update Worksheet – This one page "electronic" worksheet allows producers to enter and to submit updated underwriting exposure information. The worksheet includes a "Submit to CNA" button that, once clicked, electronically delivers the data directly to CNA's underwriting system.

Quote Letter with "Bind Button" – Once this is received all that is needed to be done is to review the quote and click the "Bind" button; an order to bind will be sent to CNA electronically. A renewal policy package will be delivered to you automatically via email, which will include a cover letter, a policy package and an invoice.

For a brief overview of the Automatic Renewal Quotation Process, please click

http://www.cnapro.com/pdf/AR%20Instructions_3-20-08.pdf

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